



**OZARK  
ARTS COUNCIL**

*Enriching Lives By Promoting The Arts*

**Ozark Arts Council  
Board of Directors Expectations**

APPROVED as of March 16, 2010

The foundation of a healthy nonprofit organization is an informed, active, enthusiastic and effective Board. According to nonprofit corporation law and best practices, a Board Member should meet certain standards of conduct and fulfill his or her responsibilities to the organization for effective and ethical decision-making and governance.

Below, we have outlined the responsibilities and expectations for all Board Members of the Ozark Arts Council, which includes at-large members and representatives from Member Organizations. These expectations cover the Board Members' roles, fiduciary responsibilities, and general responsibilities.

**General Responsibilities:**

Along with attention to finances, fundraising, and programs (in that order), all Board Members must exercise due care in all dealings with the organization, provide financial support, participate in collective decisions, attend programming, and volunteer when needed. Board Members must also adhere to the Policies for the Board and demonstrate ethical behavior at all times. Board Members must be committed to treating each other with respect.

The priority of each Board Member is to work for the best interest of the OAC as a whole, even if that member is serving as a representative of a Member Organization.

**Leadership and Ambassadorship:**

- Be engaged in the Ozark Arts Council's life and well being, understand its mission, and attend the programming.
- Help establish beneficial relationships between the OAC and individuals, foundations, corporations, and the public sector.
- Have the ability and commitment to network/introduce the OAC within your realm of influence.
- Seek out individuals who can volunteer, donate, and/or attend programming.

**Fundraising:**

- Support the OAC staff in raising funds to uphold the mission of the organization, through research, ad sales, new programming, and/or other capacities as needed.
- Commit to bring new financial and/or in-kind supporters to the OAC as needs/priorities dictate.
- Purchase tickets and attend annual fundraiser; be involved in the planning and execution of the event.

**Financial Support:**

115 West Rush  Harrison, AR 72601  
870.391.3504  [www.ozarkartscouncil.org](http://www.ozarkartscouncil.org)  
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- **Be a member of the Ozark Arts Council at the Family Level (\$100) or above.**
- The guidelines of the Ford Foundation propose that Board Member’s personal gifts to the OAC be one of the top four gifts that the individual makes annually.
- Provide a personal investment in the organization that reflects high personal priority, whether monetary or in-kind.

**Active Involvement:**

- Be an informed Board Member.
- Attend at least 75% of Board meetings; inform Board President or Secretary in advance if will be unable to attend.
- Prepare for Board meetings and decision-making by studying all materials in advance.
- Actively participate in Board committees.
- Provide your personal expertise and interests to advance the OAC.
- Review and approve financial plans, audits, and policies.
- Attend events hosted by the OAC, whether at the Lyric or another venue, and host community members as your guest.
- Volunteer at a minimum of five events/opportunities per year. If representing a Member Organization, assist with soliciting volunteers from the Member Organization to work at those organization events.
- Support the organization’s staff.

AN ADDITION, BORROWED FOR GUIDESTAR COMPLIANCE IN 2019: “Demonstrate ethical behavior at all times” under “General Responsibilities” is taken to require that if any potential action of the OAC would have an impact on the director or director’s business, etc., in a way that may put objectivity and the needs of the OAC as a primary consideration in doubt, such must be disclosed and determined to what extent one might be precluded from debate and vote, whether for actual cause or appearance of impropriety.

I have received and understand the expectations as outlined above.

Board Member/Nominee Name: \_\_\_\_\_

Board Member/Nominee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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